EURO MANUAL
# TABLE OF CONTENTS

I. Executive Committee (EC) ............................................................................................................. 1
   Guidelines ................................................................................................................................. 1
   President .................................................................................................................................. 2
   President Elect & Immediate Past President .......................................................................... 5
   Vice-President 1 .......................................................................................................................... 6
   Vice-President 2 ........................................................................................................................ 8
   Vice-President 3 ........................................................................................................................ 10
   Secretary ................................................................................................................................. 11
   Treasurer ............................................................................................................................... 12

II. Other EURO Officers ..................................................................................................................... 13
   Guidelines ................................................................................................................................. 13
   IFORS Vice-President [EURO] ................................................................................................. 14
   Advisor to EURO-k Conferences .......................................................................................... 15
   EURO Office ........................................................................................................................... 16

III. INSTRUMENTS ........................................................................................................................... 18
   ➢ EURO Cooperation with IFORS ............................................................................................ 18
   ➢ EURO Distinguished Service Medal Award (EDSM) ............................................................. 18
   ➢ EURO Doctoral Dissertation Award (EDDA) ....................................................................... 18
   ➢ EURO Excellence in Practice Award (EEPA) ....................................................................... 18
   ➢ EURO Award for the Best EJOR Paper (EABEP) ................................................................. 18
   ➢ EURO Gold Medal (EGM) ..................................................................................................... 18
   ➢ EURO General Support Fund (GSF) .................................................................................... 18
   ➢ EURO-k Conferences (EURO-k) ......................................................................................... 18
   ➢ EURO Summer and Winter Institutes (ESWI) ..................................................................... 18
   ➢ EURO Working Groups (EWG) ........................................................................................... 18
   ➢ EURO Mini Conferences (EUROmC) .................................................................................... 18
   ➢ European Journal of Operational Research (EJOR) ............................................................ 18
   ➢ EURO Journal on Transportation and Logistics (EJTL) ......................................................... 18
   ➢ EURO Journal on Computational Optimization (EJCO) ....................................................... 19
   ➢ EURO Journal on Decision Processes (EJDP) ..................................................................... 19
   ➢ EURO PhD Schools (EPS) ................................................................................................... 19
   ➢ EURO Advanced Tutorials In Operational Research ............................................................ 19

IV. STATUTES .................................................................................................................................. 20
   STATUTES for EURO: The Association of European Operational Research Societies
   within IFORS ............................................................................................................................. 20
Announcement of Registration of EURO.................................................................26
Extract of the Commercial Register........................................................................27

V. DIRECTORIES ..................................................................................................29
   - EURO Member Societies Directory .................................................................29
   - EURO Executive Committee and Support Directory .........................................29

VI. EURO FILE LIST .............................................................................................30
I. EXECUTIVE COMMITTEE (EC)

GUIDELINES

Section I provides guidelines listing the responsibilities and operational duties of members of the Executive Committee (EC).

The EC typically meet formally twice per year: in January and also during the EURO-k or IFORS Conference in July. Members are elected by Council according to terms of office formally stated in the Statutes.

EURO Statutes III, 3.3:

*The Association will be administered by an Executive Committee composed of 6 up to 8 officers of the Association:*

- 1 President
- 1 Past President or 1 President Elect
- 2 to 4 Vice-Presidents
- 1 Secretary
- 1 Treasurer

*The Council will appoint the officers in their respective functions. The appointment shall be effective from the 1st January of the following calendar year.*

*Officers must be elected within the representatives and the alternates of full members referred to in Art 3.1, and nominations for each available post must be sent to the Secretary two weeks before the Council.*
The President will serve as President Elect for one year, then for two years as President and for one year as Immediate Past President.

Duties and Responsibilities

General Role
The President represents EURO in all contacts with external organisations and scientific societies and on public occasions. The President coordinates all the regular EURO activities and identifies opportunities for the development of EURO.

Office
The President keeps regular contacts with the EURO office, including the EURO Manager, the Webmaster and any other staff member that supports the EURO activities. The President approves all financial matters relating to the activities of the office. The President acts in such a way that the decisions taken during the EC and the Council meetings are correctly implemented and that future actions are properly organised.

EC and Council Meetings
The President prepares the EC and Council meetings in co-operation with the Secretary, the EURO Manager and the other members of the EC. The President chairs these meetings. The President may call additional Council meetings as required and decides whether to co-ordinate any business by post or electronic mail. The President may decide to organise EC meetings via Skype. The President decides whether to submit matters to an electronic vote for the approval by the Council.

New Officers
Although the Secretary sends out a request for nominations to Member Societies, it is the task of the President to ensure that there is at least one nomination for each vacancy. Failing a nomination by Member Societies, he or she proposes a candidate to the EC and Council and approaches the candidates to verify whether they would be available.

President’s Reports
Assisted by the Secretary, the President prepares and circulates an annual report to the Member Societies (EURO Statutes IV. 4.4).

Expenses
The President is required to approve any expense claims made by the Treasurer.
Legal

Writings, which will bind the Association, have to be signed by the President or the Secretary or the Treasurer, except where special proxies have been arranged. They do not have to show any justification for their power towards third parties, other than the evidence of their appointment to their respective office (EURO Statutes IV. 4.6).

The Association will be legally represented in a court of law by the President or by one of the Vice-Presidents (EURO Statutes IV. 4.6).

Awards

The President ensures that members for each jury are selected according to the guidelines.

EURO Gold Medal (EGM)

The President follows the progress of the EGM jury decision process and informs the EGM laureate (who is required to keep the award a secret until it is presented at the conference) and the EURO office (who assists the laureate in making arrangements to attend the conference). The President and jury chair awards the EGM to the laureate at the EURO-k Conference.

EURO Distinguished Service Medal Award (EDSM)

The President follows the progress of the EDSM jury decision process and informs the EDSM laureate (who is required to keep the award a secret until it is presented at the conference) and EURO office (who assists the laureate in making arrangements to attend the conference). The president and jury chair awards the EDSM to the laureate at the EURO-k Conference.

EURO Doctoral Dissertation Award (EDDA)

The President follows the progress of the EDDA jury decision process. The laureate is decided by the jury following presentations by short-listed candidates during the conference. The jury chair awards the EDDA to the laureate at the EURO-k Conference.

EURO Excellence in Practice Award (EEPA)

The President follows the progress of the EEPA jury decision process. The laureates are decided by the jury following presentations by short-listed candidates during the conference. The jury chair awards the EEPA to the laureate(s) at the EURO-k Conference.

EURO Award for the Best EJOR Paper (EABEP)

The President follows the progress of the EABEP jury decision process. The jury chair awards the EABEP to the laureates at the EURO-k/IFORS Conference.
EURO-k Conferences

The President makes a presentation as part of the EURO-k opening session to thank the organising and programme committees, the local Member Society and EURO participants.
Note: The President Elect and the Immediate Past President do not hold office simultaneously. The president Elect or Immediate Past President may replace the President in case the latter is absent during Council or EC meetings. (Note: on other occasions it is Vice-President 1 who substitutes for the President.)

Duties and Responsibilities

The President Elect or Immediate Past President collaborates with the President on EURO matters. The President Elect or Immediate Past President may make proposals on EURO strategy.
Vice-President 1

Vice-President 1 is appointed for two years, renewable once. Vice-President 1 substitutes for the President when necessary.

Duties and Responsibilities

Legal

The Association will be legally represented in a court of law by the President or by one of the Vice-Presidents (EURO Statutes IV. 4.6).

EURO-k Conferences

- Circulates information, through the EURO Office, to Member Societies asking for proposals for future EURO-k Conferences.
- Encourages the submission of proposals by direct contact with potential organisers.
- Presents reports and proposals to the EC and Council.
- Contacts organisers and provides necessary support and information.
- Monitors the organisation of EURO-k Conferences advising and motivating as necessary.
- Authorises payment of a EURO loan to the Conference Organiser.
- Attends EURO-k Conferences.
- Keeps Member Societies and the Council informed of the progress on EURO-k matters.
- Writes news items on EURO-k Conferences for the EURO website, as applicable.
- Becomes a member of the Programme Committee and Organising Committee of the EURO-k Conferences.
- Prepares the Agreement for the organisation of the EURO-k Conferences and organises its signing by the EURO President and Secretary, the President of the organising Member Society, and the Chairpersons of the Organising and Programme Committees.
- Supports the EURO Office in keeping records for EURO-k Conferences, including numbers of participants and final reports.

EURO Mini Conferences

- Circulates information, through the EURO Office, to Member Societies asking for proposals for future EURO Mini Conferences.
- Encourages submission of proposals by direct contact with potential organisers, namely the EURO Working Group chairmen.
- Presents reports and proposals to the EC and Council.
- Contacts organisers and provides necessary support and information.
- Authorises payment of a EURO loan to the Conference Organiser.
I. Executive Committee (EC)

- Monitors the organisation of EURO Mini Conferences; advises and motivates as necessary.
- Attends EURO Mini Conferences wherever possible.
- Keeps Member Societies and EURO Representatives informed about EURO Mini Conferences.
-Ensures that the website dedicated to EURO Mini Conferences is up-to-date.

**Advisor to EURO-k Conferences**

- Prepares the agreement with the Advisor to EURO-k Conferences.
- Serves as the primary contact for the Advisor to EURO-k Conferences.
- Approves the annual activity plan of the Advisor to EURO-k Conferences annual (i.e. for visiting conferences; basis for advance of travel allowances).
- Monitors the activities of the Advisor to EURO-k Conferences, motivating and advising as necessary.
- Requests the annual report and the annual account of travel expenses from the Advisor to EURO-k Conferences.
- Authorises payment of annual remuneration and advance of travel allowances for the Advisor to EURO-k Conferences.

**EURO Conference Management System**

- Circulates information to the Member Societies (and probably other societies, see IFORS, INFORMS) offering the utilization of the EURO Conference Management System.
- Prepares the agreement specifying the conditions of its utilisation.
- Cooperates closely with the EURO Webmaster.
- Evaluates how satisfied the users were with the utilisation of the Conference Management System; suggests potential changes and improvements to the EURO Webmaster.
- Prepares invoices for the utilisation of the Conference Management System and liaises with the Treasurer regarding payment requests and procedures.
Vice-President 2

Vice-President 2 is appointed for two years, renewable once.

Duties and Responsibilities

Legal
The Association will be legally represented in a court of law by the President or by one of the Vice-Presidents (EURO Statutes IV. 4.6).

EURO Working Groups (EWGs)
- Becomes a member of all EWGs for the period of office.
- Supports the EURO Office in keeping the EWG section on the EURO website up to date.
- With the assistance of the EURO Office, keeps and updates mailing lists of EWGs and their chairpersons.
- Monitors EWG activities, and the EURO website section, and promotes an annual meeting of EWG chairpersons.
- Encourages circulation of news about EWGs through the EURO Website.
- Approves EWGs annual plans of activities and reports.
- Manages the EWG budget and authorises expenses and refunding for EWG activities under the control of the EC.
- Presents reports and proposals for changes to the EC and Council.

EURO Summer and Winter Institutes (ESWI)
- Circulates information, through the EURO Office, to Member Societies asking for proposals for future ESWIs.
- Encourages submission of proposals by direct contact with potential organisers.
- Presents reports and proposals to the EC and Council.
- Contacts organisers and provides necessary support and information.
- Monitors the organisation of ESWIs advising and motivating as necessary.
- Authorises payment of a EURO loan to the ESWI organiser.
- Supports the EURO Office in keeping records for ESWI including a list of ESWI participants’ names.
- Attends ESWIs wherever possible.
- Keeps Member Societies and Council informed of the progress of EURO ESWI matters.
- Writes new items on ESWIs for the EURO website, as applicable.
**EURO PhD Schools (EPS)**
- Circulates information, through the EURO Office, to Member Societies asking for proposals for future EPS.
- Encourages submission of proposals by direct contact with potential organisers.
- Presents reports and proposals to the EC and Council.
- Contacts organisers and provides necessary support and information.
- Monitors the organisation of EPS advising and motivating as necessary.
- Authorises payment of a EURO loan to the organisers of EPS.
- Supports the EURO Office in keeping Member Societies and the Council informed of the progress of EPS.
- Keeps Member Societies and Council informed of the progress of EPS.
- Writes new items on EPS for the EURO Website, as applicable.

**Education and training**
- Keeps and circulates information on OR education and training in Europe (undergraduate, postgraduate and doctoral levels).
- Promotes European projects on OR education and training.
- Co-ordinates efforts with the corresponding activities of IFORS.
- Writes new items on education initiatives for the website, as appropriate.
Vice-President 3 is appointed for two years, renewable once.

Duties and Responsibilities

Legal
The Association will be legally represented in a court of law by the President or by one of the Vice-Presidents (EURO Statutes IV. 4.6).

Publications

- Responsible for all EURO publications.
- Attends annual meetings with the publishers and with the editors.
- Maintains communication with publishers and editors of EURO publications and presents relevant material to the EC and Council.
- Makes decisions regarding changes in editors which are proposed by the Editor-in-Chief, and notifies the EC.
- Monitors the effectiveness of the publications strategy and proposes new publications as appropriate.
- Manages the publications budget and authorises expenses and refunding for publication activities under the control of the EC.
- Negotiates contract renewals and new contracts for EURO publications.
- Supports the EURO Office in keeping the publications section on the EURO website up to date.

Communication

- With the assistance of the EURO Office, promotes EURO activity to members and the wider community.
- Advises on articles and other material to be published in the IFORS newsletter or other external publications.
- With the assistance of the EURO office, ensures that the EURO website is up-to-date and includes relevant content.
- Oversees the production and distribution of the EURO e-newsletters. Advises on content and monitors its effectiveness.
- Oversees the use of social networking for disseminating EURO announcements and updates.
- Advises on articles and other material published in such areas as the IFORS newsletters.
The Secretary is appointed by the Executive Committee (EC) but needs to be confirmed by Council every second year.

**Duties and Responsibilities**

**Legal**
The secretary is empowered to sign writings which will bind the Association. He/she does not have to show any justification for their power towards third parties, other than the evidence of their appointment to their respective office (EURO Statutes IV. 4.6). In addition, the Secretary is empowered to employ staff and make contracts in the name of the Association within the budgeted limits and subject to 4.3 in Article IV of the Statutes (EURO Statutes IV. 4.1).

**Executive Committee (EC)**
- Prepares the agenda for the EC meetings (this is done in collaboration with the President, President Elect/ Immediate Past President and the EURO office). Distributes the agenda and associated documents in advance of the EC meetings.
- Produces the minutes of the EC meetings.

**Council**
- Prepares the agenda for the Council meetings (this is done in collaboration with the President, President Elect/Immediate Past President and the EURO office). Distributes the agenda and associated documents in advance of the Council meetings.
- Produces the minutes of the Council meetings. Circulation is done in collaboration with the EURO office after the approval of the President.

**Other duties**
- Administers the EURO General Support Fund; that is the Secretary is responsible for the call for proposals, selecting applications for support, overseeing the right use of funds, and reporting to the EC and Council.
- Supports the EURO office in the administrative functioning of the Association, the Council, and the EC.
- Assists the President in preparing and circulating an annual report to the Member Societies (EURO Statutes IV. 4.4).
- Oversees the Africa fund initiative.
The Treasurer is appointed by the Executive Committee (EC) but needs to be confirmed by the Council every second year.

Duties and Responsibilities

- Prepare EURO budgets and accounts for review by the EC at its first meeting of the year. An annual budget and necessary supplementary budgets shall be approved in advance by the EC (EURO Statutes IV. 4.3 (a)). During the period January to June, the Treasurer must co-ordinate the production of a budget forming part of the annual accounts to be presented to Council for approval. Should Council so request, the Treasurer must also prepare a supplementary budget to accommodate any required changes in EURO activities.

- Administer the Member Society annual payments and liaise with the IFORS Vice-President [EURO] regarding non-payment by individual Members.

- By order of EURO Officers and according to their responsibilities related to the EURO instruments the Treasurer makes payments as soon as possible.

- Audit the EURO-k accounts.

- Accept and hold funds and property in the name of the Association, subject to 4.3 in Article IV of the Statutes. The Treasurer is empowered to deposit funds in a recognised bank, or to invest them in such type of securities as authorised by the EC for the time being (EURO Statutes IV. 4.2). The use of the assets of the Association will be determined by decisions of Council.

- The Treasurer shall cause proper books of accounts to be kept in respect to all money transactions and liabilities of the Association. The accounts shall be audited annually by a professional auditor appointed by the EC and be circulated with the annual report (EURO Statutes IV. 4.3 (b)).

- If conditions are attached to funds granted or donated to the Association, the Treasurer must, before accepting, obtain the approval of the EC (EURO Statutes IV. 4.3 (c)).

- Is empowered to sign writings which will bind the Association. The Treasurer does not have to show any justification for their power towards third parties, other than the evidence of their appointment to their respective office (EURO Statutes IV. 4.6).

- Ensures that all business of the Association, as determined by the categories of expenditure approved by Council, will be conducted in a cost effective manner and in accordance with the standards approved by Council. The Officers are individually responsible for keeping any expenditure delegated to them by Council within the budget and for the approved purpose.

- Internal control procedures to ensure that the funds of the Association remain secure and are effectively utilised will be developed by the EC, approved by Council, and implemented on an independent basis.
II. **OTHER EURO OFFICERS**

**GUIDELINES**

EURO is supported by additional Officers who have specific responsibilities and administrative roles. This section provides guidelines listing the responsibilities and operational duties of the IFORS Vice-President [EURO], the Advisor to EURO-k conferences, and the EURO Office consisting of the Manager, Webmaster, and Web Editor and Administrator.
**IFORS VICE-PRESIDENT [EURO]**

The IFORS Vice-President [EURO] is the Regional Vice President representing the EURO region. The IFORS Vice-President [EURO] is selected by the EC and Council and approved by IFORS. The appointment is for three years, renewable once.

**Duties and Responsibilities**

In addition to primarily undertaking IFORS duties and assisting in the management and decision roles of the Administrative Committee (AC) of IFORS, Regional Vice Presidents are expected to provide a close link between their regions and the AC. The IFORS Vice-President [EURO] is therefore typically invited to attend and contribute to all meetings of the EC and Council but, as they are not a member of the EC, they would not be entitled to vote.

As members of the IFORS Board of Representatives they personally exercise the equivalent of one vote each and can therefore initiate proposals and nominate candidates for office. This vote is in addition to the votes of the societies and does not necessarily represent a Regional view. Specific information relating to IFORS responsibilities is also available from the IFORS AC Reference Manual and IFORS Statutes and Bylaws ([http://ifors.org/web/statutes/](http://ifors.org/web/statutes/)).

**EURO Co-operation with IFORS**

**The EURO/IFORS Agreement**

In the year 2000, believing that OR professionals in the early stage of their careers should be supported, EURO and IFORS agreed to exchange early stage researchers in their Institutes. The aim of this cooperation is to reinforce the relations between EURO and IFORS. Early stage researchers are either PhD students or scientists having less than two years research experience since completing a PhD. Each institute programme must comprise at a minimum a full stream of English presentations.

The exchange of early stage researchers between EURO and IFORS works both ways:

- Two researchers, at least one coming from a developing country, will participate in the program of EURO Summer/Winter Institutes ESWI. Their expenses will be paid by IFORS.
- Two EURO researchers will participate in IFORS Institutes in a developing country. The ELAVIO institutes sponsored by ALIO and IFORS may be taken into account in this exchange.

The IFORS Vice-President [EURO] is responsible for coordinating and administering the EURO/IFORS agreement according to the guidelines available at [http://www.euro-online.org/web/pages/308/guidelines](http://www.euro-online.org/web/pages/308/guidelines).
An advisor to EURO-k conferences may be appointed by EURO. Responsibilities and terms will be determined by a formal contract which will be jointly reviewed by the Executive Committee (EC) and the Advisor.

**Duties and Responsibilities**

The Advisor promotes the EURO-k Conferences and supports the organizing committees (OC) and the program committees (PC) in the preparation of these conferences. In particular, the advisor

- contacts potential stream and session organisers,
- identifies potential speakers and encourages them to submit papers,
- keeps track of keynote speakers at previous conferences and prepares suggestions for keynote speakers at forthcoming conferences,
- ensures the involvement of the EURO Working Groups in the preparation of the conferences,
- serves as the primary contact for the members of the OC and PC with respect to questions concerning the utilization of the EURO abstract submission system,
- serves as the primary contact for the OC and PC chairpersons with respect to questions concerning operative decisions to be made during the preparation of the conferences, and
- ensures the continuity of operative decisions over time.

The Advisor is directly responsible to and shall maintain close cooperation with the Vice President 1 of EURO; he/she shall report annually (i.e. immediately after the respective EURO-k or IFORS Conference) on the issues raised during the preparation of the conferences and – if necessary – bring forward items to be discussed and decided by the EC. Furthermore, he/she will give an overview of his activities over the previous year and which of these have been more or less effective, as well as a reflection on the issues.

The Advisor may ask for a compensation of expenses (for example, travel, accommodation and conference fees that are not otherwise covered) related to their activities of up to an amount to be decided by the Executive Committee of EURO at the beginning of each calendar year.
II. Other EURO Officers

EURO OFFICE

In order to support the Association in its day to day operations EURO have appointed a Manager, a Webmaster, and a Web Editor and Administrator. Responsibilities and terms are determined by agreements which are reviewed by the Executive Committee (EC) and each individual as appropriate.

Manager

Duties and Responsibilities

- In collaboration with the Web Editor and Administrator, ensures that information is kept up-to-date on both the EURO website and paper archives.
- Prepares the electronic newsletter.
- Supports the EC in disseminating information to Member Societies, Working Groups, and individuals as required.
- Prepares draft guidelines for new instruments.
- Organises the practical arrangements regarding rooms, lunch etc. for EC meetings and Council meetings during EURO-k and IFORS conferences. This usually means organising the council meeting, the two EC meetings, and the President's Dinner.
- Organises the accommodation for EC members for EURO-k and IFORS conferences.
- Liaises with the organisers of EURO-k conferences, particularly with respect to those participants requiring fee waivers, and also the format of the opening and closing ceremonies and award sessions.
- Supports the EC in the coordination of the award juries.
- Ensures that all arrangements are in place for the presentation of EURO awards at EURO-k and IFORS conferences as appropriate.
- Responds to member e-mails.
- Supports the activities of each of the EURO officers as appropriate.
- Responsible for the renewal of the convention for the Web Editor and Administrator and issues relating to physical office space in ULB.

Webmaster

Duties and Responsibilities

- Responsible for all technical aspects of the EURO web server and EURO email accounts including responding to individual queries.
- Support and development of the EURO abstract submission system.
• Customisation and ongoing support for conference organisers using the EURO abstract submission system.

• Authorise any email which is to be sent to the full EURO database.

**Web Editor and Administrator**

**Duties and Responsibilities**

• Receives announcements from email lists and individuals and publicises relevant information on the website and EURO Forum as appropriate.

• In collaboration with the Manager, ensures that information is kept up-to-date on both the EURO website and paper archives.

• Supports the Manager in the production of the EURO newsletter.

• Communicates with Member Societies to ensure that their society information is up-to-date.

• Supports the Manager in ensuring that EURO awards are purchased and, where necessary, engraved, in time for their presentation at EURO-k or IFORS conferences.

• Updates the UIA Yearbook as required.

• Responds to member e-mails.

• Supports the activities of each of the EURO officers as appropriate.
III. INSTRUMENTS

The activities of EURO are organised along several ‘instruments’ that are all designed to promote OR in Europe.

- **EURO COOPERATION WITH IFORS**
  @ [http://www.euro-online.org/web/pages/442/cooperation](http://www.euro-online.org/web/pages/442/cooperation)

- **EURO DISTINGUISHED SERVICE MEDAL AWARD (EDSM)**
  @ [http://www.euro-online.org/web/pages/255/distinguished-service-medal-award-edsm](http://www.euro-online.org/web/pages/255/distinguished-service-medal-award-edsm)

- **EURO DOCTORAL DISSERTATION AWARD (EDDA)**
  @ [http://www.euro-online.org/web/pages/210/doctoral-dissertation-award-edda](http://www.euro-online.org/web/pages/210/doctoral-dissertation-award-edda)

- **EURO EXCELLENCE IN PRACTICE AWARD (EEPA)**

- **EURO AWARD FOR THE BEST EJOR PAPER (EABEP)**
  @ [http://www.euro-online.org/web/pages/1490/award-for-the-best-ejor-paper-eabep](http://www.euro-online.org/web/pages/1490/award-for-the-best-ejor-paper-eabep)

- **EURO GOLD MEDAL (EGM)**
  @ [http://www.euro-online.org/web/pages/212/gold-medal-egm](http://www.euro-online.org/web/pages/212/gold-medal-egm)

- **EURO GENERAL SUPPORT FUND (GSF)**
  @ [http://www.euro-online.org/web/pages/422/general-support-fund](http://www.euro-online.org/web/pages/422/general-support-fund)

- **EURO-K CONFERENCES (EURO-K)**
  @ [http://www.euro-online.org/web/pages/312/euro-k-conferences](http://www.euro-online.org/web/pages/312/euro-k-conferences)

- **EURO SUMMER AND WINTER INSTITUTES (ESWI)**
  @ [http://www.euro-online.org/web/pages/458/euro-summerwinter-institutes-eswi](http://www.euro-online.org/web/pages/458/euro-summerwinter-institutes-eswi)

- **EURO WORKING GROUPS (EWG)**
  @ [http://www.euro-online.org/web/pages/1458/euro-working-groups](http://www.euro-online.org/web/pages/1458/euro-working-groups)

- **EURO MINI CONFERENCES (EUROMC)**
  @ [http://www.euro-online.org/web/pages/313/euro-mini-conferences](http://www.euro-online.org/web/pages/313/euro-mini-conferences)

- **EUROPEAN JOURNAL OF OPERATIONAL RESEARCH (EJOR)**
  @ [http://www.euro-online.org/web/pages/518/european-journal-of-operational-research-ejor](http://www.euro-online.org/web/pages/518/european-journal-of-operational-research-ejor)

- **EURO JOURNAL ON TRANSPORTATION AND LOGISTICS (EJTL)**
III. INSTRUMENTS

@ http://www.euro-online.org/web/pages/1479/euro-journal-on-transportation-and-logistics-ejtl

➢ EURO JOURNAL ON COMPUTATIONAL OPTIMIZATION (EJCO)
@ http://www.euro-online.org/web/pages/1492/euro-journal-on-computational-optimization-ejco

➢ EURO JOURNAL ON DECISION PROCESSES (EJDP)
@ http://www.euro-online.org/web/pages/1497/euro-journal-on-decision-processes-ejdp

➢ EURO PHD SCHOOLS (EPS)
@ http://www.euro-online.org/web/pages/1540/euro-phd-schools-eps

➢ EURO ADVANCED TUTORIALS IN OPERATIONAL RESEARCH
@ http://www.euro-online.org/web/pages/1565/euro-advanced-tutorials-in-operational-research
ARTICLE I, OBJECTIVES

1.1 EURO is the "Association of European Operational Research Societies" within IFORS, the "International Federation of Operational Research Societies". The objectives of EURO aim to promote Operational Research within Europe. It is a "not for profit" association domiciled in Fribourg, Switzerland. Its affairs are regulated by a Council consisting of representatives/alternates of all its members and an Executive Committee which constitutes its board of directors.

1.2 The members of the Association undertake to co-operate in the advancement of knowledge, interest and education in Operational Research by appropriate means, particularly the exchange of information, the holding of meetings and conferences, the publication of books, papers, and journals, the awarding of prizes, the promotion of early stage talents.

1.3 Each member society shall extend to the individual and corporate members of other member societies all rights and privileges offered to their own members with the exception of voting rights and of privileges and services that are directly related to the payment of fees or subscription.

ARTICLE II, MEMBERSHIP

2.1 EURO is made up of full members and associate members.

2.2 (a) Full membership is restricted to Operational Research societies which are Members of IFORS and do not belong to any other regional grouping of IFORS.

2.2 (b) Societies may apply for full membership in accordance with Art. 2.2 (a). Approval is subject to the decision of the Council by a majority of 2/3 of the full members present or represented.

2.3 The Council may admit to associate membership other bodies that do not qualify for full membership, on such terms and conditions as Council may decide. Election to associate membership is also subject to the decision of Council by a majority of 2/3 of the full members present or represented. Associate members do not have voting rights.
2.4 A member may withdraw from the Association on not less than six months prior notice in writing.

2.5 The Executive Committee can propose the expulsion of a member society but only after the member concerned has had the opportunity to present their case to the Executive Committee. Exclusion must be decided by the Council by a majority of 2/3 of the votes of the full members present or represented.

2.6 A member ceasing to be a member of IFORS for whatever reason ceases to be a member of the Association but may reapply for membership under Art. 2.2 or apply for associate membership under Art. 2.3.

ARTICLE III, FUNCTION AND VOTING

3.1 Member societies shall appoint one representative and one alternate to form the Association’s Council. Either or both of the representative and the alternate may attend Council meetings.

The Council has the power to act in all matters in order to realize the object of the Association. In particular, the Council is competent in the following matters:

- Approval of annual accounts and budgets;
- Election and dismissal of officers;
- Dissolution of the Association.

3.2 The interval between Council meetings will normally be one year. Each member society has one vote at Council meetings. This must be registered by either the representative or alternate in person. Proxy votes are not allowed.

Associate members may send one observer to the Council. They cannot vote and cannot be appointed as an officer in the Executive Committee.

3.3 The Association will be administered by an Executive Committee composed of 6 up to 8 officers of the Association:

- 1 President
- 1 Past President or 1 President Elect
- 2 to 4 Vice-Presidents
- 1 Secretary
- 1 Treasurer

The Council will appoint the officers in their respective functions. The appointment shall be effective from the 1st January of the following calendar year.

Officers must be elected within the representatives and the alternates of full members referred to in Art 3.1, and nominations for each available post must be sent to the Secretary two weeks before the Council.
3.4 Each nomination for President must have the written support of three full members, and for the other officers, one full member. In addition, all nominees should have the written support of their National member societies.

The President will be appointed one year before becoming President. He or she will serve as President Elect for one year, then for two years as President and for one year as Past President. All other officers will be appointed for two years, renewable.

Any elected officer may be removed from office at any time by a 2/3 majority vote of the full members present or represented at the Council.

On election, an officer of the Association may not be a representative or an alternate of a member society.

3.5 The election of officers shall normally be made at the Council Meeting held in each even number year and the appointments shall be effective from the following 1st January for a period of two years. Council may from time to time appoint any eligible person to fill a casual vacancy in the post of an officer.

Each full member of EURO casts one vote and the candidate receiving the most votes is elected. In the event of a tie between a subset of candidates, the tied candidates will be part of a new round of voting. In the case of equal vote it will be resolved by random selection.

In the event of an emergency, requiring the immediate substitution of an officer, the remaining officers are empowered to make a temporary appointment from amongst the past officers until the next Council meeting.

The Council should be notified immediately of any such action.

In the event that it is proposed to change the number of Vice-Presidents (within the range of 2-4) this should be discussed and approved by Executive Committee and Council in advance of a regular Council meeting to enable any necessary election to take place at the meeting.

Except for the Treasurer and the Secretary, no individual may serve as an elected officer in any capacity for more than four years consecutively.

3.6 The Executive Committee may propose the appointment of individuals to be responsible to Council through the Executive Committee, to undertake specific functions.

The President may at his or her own discretion call additional meetings of Council whenever he or she considers it desirable and shall do so if a meeting is demanded in writing by not less than one-third of the member representatives.

3.7 Written notices of all Council meetings must be posted to all the member representatives not less than 28 days before the date of the meeting.
3.8 Subject to Art. 3.1 and 3.7, Council may at the President's discretion conduct business votes by post, fax, electronic mail or any other appropriate means. In such circumstances votes by representatives shall be valid and at least 28 days shall be allowed for voting after the notice of business has been posted. The result of such vote shall be valid only if 2/3 of the full members present or represented vote in favour.

3.9 Except where otherwise provided, decisions at Council or Executive Committee shall be by simple majority. In the event of an equal vote, the President shall have a casting vote.

The Council can only validly vote if at least 1/5 of the full members are present or represented.

The quorum for the Executive Committee meetings is three. The Executive Committee decides by majority of the present votes. In the event of equality of vote, the President shall have a casting vote.

3.10 Unless expressly provided elsewhere in these articles of association, decisions cannot be made by the Council except on items on the agenda.

Full Members must be given the opportunity to place items on the agenda before it is circulated.

All Members will be informed in writing of the decisions taken by the Council.

The decisions of the Council will be written down in a register signed and kept by the Secretary. The register will be available to all the members, on giving reasonable notice to Secretary.

3.11 The dissolution of the Association may be proposed by the Executive Committee or at least 1/5 of the full members. According to the Swiss Law, the dissolution has to be notified to the Swiss “Registre de Commerce” by the Executive Committee or by a judge.

ARTICLE IV, DUTIES OF OFFICERS

4.1 The duties of the Secretary are to ensure the administrative functioning of the Association, the Council, and the Executive Committee. He or she is empowered to employ staff and make contracts in the name of the Association within the budgeted limits and subject to Art. 4.3.

4.2 The duties of the Treasurer are to prepare budgets, accept and hold funds and property in the name of the Association, subject to Art. 4.3. He or she is empowered to deposit funds in a recognised bank, or to invest them in such type of securities as authorised by the Executive Committee for the time being.
4.3 Freedom of action by both the Secretary and Treasurer is subject to the following restrictions:

(a) An annual budget and necessary supplementary budgets shall be approved in advance by the Executive Committee.

(b) The Treasurer shall cause proper books of accounts to be kept in respect to all money transactions and liabilities of the Association. The accounts shall be audited annually by a professional auditor appointed by the Executive Committee and be circulated with the annual report.

(c) If conditions are attached to funds granted or donated to the Association, the Treasurer must, before accepting, obtain the approval of the Executive Committee.

4.4 The President, assisted by the Secretary, shall prepare and circulate an annual report to the Member Societies.

4.5 All activities undertaken on behalf of EURO and so designated shall be reviewed by the Executive Committee, or its nominees, to ensure compliance with EURO contracts and guidelines.

4.6 All writings which will bind the Association have to be signed by the President or the Secretary or the Treasurer, except where special proxies have been arranged. They do not have to show any justification for their power towards third parties, other than the evidence of their appointment to their respective office.

The Association will be legally represented in a court of law by the President or by one of the Vice-Presidents.

ARTICLE V, FINANCE

5.1 The members of the Executive Committee shall not be paid for their activities on behalf of the Association. The members of the Executive Committee may ask for a reimbursement of their expenses generated by their activities for the association.

5.2 The Association shall not be responsible for the expenses of attendances at Council meetings or at Study Groups. Expenses for attendances at Executive Committee, or other nominated committees, may be paid from the Association's central funds.

5.3 The Association may make charges for conferences, journals, and any other services it may provide, and it will use the profits from those sources to finance its general activities.

5.4 Full members are required to pay an annual affiliation fee to be determined by the Council. Associate members may be required to pay an annual fee not exceeding the full Member fee.
5.5 The Association's income may be supplemented by annual or occasional levies on members in proportion to their own, current, annual IFORS subscription. These contributions are limited to two current annual IFORS subscriptions and are subject to the vote of the Council by a majority of 2/3 of the full members present or represented. Voluntary contributions may be sought or accepted.

5.6 The use of the assets of the Association will be determined by decisions of the Council.

All budgets, or changes to budgets, must be submitted to the Council, prior to their adoption.

All business of the association, as determined by the categories of expenditure approved by the Council, will be conducted in a cost effective manner and in accordance with the standards approved by the Council.

The officers are individually responsible for keeping any expenditure delegated to them by the Council within the budget and for the approved purpose.

Internal control procedures to ensure that the funds of the Association remain secure and are effectively utilized will be developed by the Executive Committee, approved by the Council, and implemented on an independent basis.

5.7 (a) In the event of the Association ceasing to function: if there is a shortfall of funds, contributions for the settlement of outstanding debts may be called for from member societies in proportion to their own, current, annual IFORS subscription. These contributions are limited to two current annual IFORS subscriptions.

5.7 (b) If there is a surplus, in case of dissolution of the association, the remaining assets will be given to European institutions, working for a public utility goal, and being exonerated of taxes.

ARTICLE VI, AMENDMENTS AND EXCEPTIONS

6.1 Any of these Statutes may by amended, suspended or annulled, or new statutes added after a formal proposal of such amendment has been mailed from the President to all Member Societies. Such mailing of formal proposals must be made at least three calendar months prior to the posting of notice, in accordance with Art. 3.8 and 3.9, of a Council meeting or business vote at which a vote will be taken on the amendment. Any member unable to be represented at a Council meeting at which a vote is to be taken on an amendment to the Statutes may, by notification to the Secretary prior to the meeting, require that the vote should be taken by post.

6.2 As the EURO Association is a Charity domiciled in Switzerland, for all matters not regulated in these articles of association, the Association will act in accordance with the Swiss Law.
ANNOUNCEMENT OF REGISTRATION OF EURO

Handelsregister Registre du commerce Registro di commercio

No 232 Freitag, 28.11.2008 126. Jahrgang


Registre journalier no 4619 du 24.11.2008
(04755186 / CH-217.3.541.128-3)
## EXTRACT OF THE COMMERCIAL REGISTER

### EXTRAIT DU REGISTRE

**REGISTRE DU COMMERCE DU CANTON DE Fribourg**

**Association of European Operational Research Societies within IFORS**

**Extrait avec éventuelles radiations**

**No réf. 04619/2008**

**N° féd. CH-217-3541128-3**

**Inscrite le 24 novembre 2008**

**Association**

### Réf. Nom

<table>
<thead>
<tr>
<th>Réf.</th>
<th>Nom</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Association of European Operational Research Societies within IFORS</td>
</tr>
<tr>
<td>1</td>
<td>Fribourg</td>
</tr>
</tbody>
</table>

### Siège

**Boulevard de Pérolles 90, c/o Marino Widmer, Département d'Informatique, 1700 Fribourg**

### Dates des Statuts

**13.07.2008**

### But, Observations

**But:**

promouvoir et mettre en œuvre les objectifs généraux de IFORS en Europe (cf. statuts pour but complet).

assemblée générale (ou conseil); comité exécutif; vérificateur des comptes.

### Réf. Ressources

<table>
<thead>
<tr>
<th>Réf.</th>
<th>Ressources</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>cotisations annuelles, publication de revues, frais d'inscription aux congrès et conférences.</td>
</tr>
</tbody>
</table>

### Membres et personnes ayant qualité pour signer

<table>
<thead>
<tr>
<th>Réf.</th>
<th>Nom et Prénoms,Origine,Domicile</th>
<th>Fonctions</th>
<th>Mode Signature</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>Labbé Martine, de Belgique, à Dworp Beersel (B)</td>
<td>membre du comité présidente</td>
<td>signature individuelle</td>
</tr>
<tr>
<td>1</td>
<td>Kristjansson Bjarni, d'Islande, à Reykjavik (Islande)</td>
<td>membre du comité vice-président</td>
<td>(sans signature)</td>
</tr>
<tr>
<td>1</td>
<td>Sevaux Marc, de France, à Lorient (F)</td>
<td>membre du comité vice-président</td>
<td>(sans signature)</td>
</tr>
<tr>
<td>1</td>
<td>Wäscher Gerhard, d'Allemagne, à Stuttgart (D)</td>
<td>membre du comité vice-président</td>
<td>(sans signature)</td>
</tr>
<tr>
<td>1</td>
<td>Larsen Jesper, du Danemark, à Copenhagen (Danemark)</td>
<td>membre du comité secrétaire</td>
<td>signature individuelle</td>
</tr>
<tr>
<td>1</td>
<td>Widmer Marino, de Suissewald, à Marly</td>
<td>membre du comité trésorier</td>
<td>signature individuelle</td>
</tr>
<tr>
<td>1</td>
<td>Belton Valerie, de Grande-Bretagne, à Glasgow (GB)</td>
<td>membre du comité</td>
<td>(sans signature)</td>
</tr>
</tbody>
</table>

### JOURNAL

<table>
<thead>
<tr>
<th>Réf.</th>
<th>Numéro</th>
<th>Date</th>
<th>Publication FOSC</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>4619</td>
<td>24.11.2008</td>
<td>28.11.2008 5/4755186</td>
</tr>
</tbody>
</table>
Fribourg, le 28 novembre 2008

Fin de l'extrait

Seul un extrait certifié conforme, signé et muni du sceau du registre, a une valeur légale.
V. DIRECTORIES

- EURO MEMBER SOCIETIES DIRECTORY
available @ http://www.euro-online.org/web/pages/1457/current-member-societies

- EURO EXECUTIVE COMMITTEE AND SUPPORT DIRECTORY
available @ http://www.euro-online.org/web/pages/1456/executive-committee
VI. EURO FILE LIST

Revised January 2016

0 Agenda
  0.1 Council Agenda
  0.2 EC Agenda

1 Minutes
  1.1 Council Minutes
  1.2 EC Minutes

2 Decisions in Force and Strategic Items

3 New Initiatives
  3.1 ESYR – EWG
  3.2 Africa Project
  3.3 Permanent Administration
  3.4 New EURO web site
  3.5 EURO OR Insight
  3.6 EURO Directory
  3.7 EURO Doctoral Dissertation Award
  3.8 EURO and the EU FP6
  3.9 EURO and the EU FP7h
  3.10 24Hour website
  3.11 The EURO Challenge
  3.12 Conference on OR in Practice
  3.13 EURO Round Table (ERT)
  3.14 Job Placement Service
  3.15 ALIO/EURO Conferences
  3.16 EURO collaborations with other regions

4 Permanent Secretariat and Administration
  4.1 EURO File List
  4.2 Administration
  4.3 EURO history

5 EURO-k Conferences
6.1 Manuals/Guidelines
6.2 Warszawa 1999 (EURO Prime)
6.3 Paris 2001
6.4 Kaiserslautern 2003
6.5 Valencia 2005
6.6 Guimarães 2007
6.7 Cadiz 2011
6.8 Linz 2012

7 EURO Mini Conferences
7.1 Manuals/Guidelines
7.2 Previous EUROMC (1984-1995)
7.3 EUROMC VIII – Bruges, Mar 1997
7.4 EUROMC IX – Budva, Sep 1997
7.5 EUROMC X – Brest, Sep 1999
VI. EURO FILE LIST

7.6 EUROmC XI – Helsinki, Aug 1999
7.7 EUROmC XII – Brussels, Apr 2002
7.8 EUROmC XIII – Bari, Jun 2002
7.9 EUROmC XIV – Luxembourg, May 2003
7.10 EUROmC XV – Coimbra, Sep 2004
7.11 EUROmC XVI – Poznan, Sep 2005
7.12 EUROmC XVII – Pcs, Jun/Jul 2005
7.13 EUROmC XVIII – Tenerife, Nov 2005
7.14 EUROmC XIX – Coimbra, Sep 2006
7.15 EUROmC XX – Neringa, May 2008
7.16 EUROmC XXI – Rome, Sep 2008
7.17 EUROmC XXII – Vilnius, Sep/Oct 2009
7.18 EUROmC XXIII – Venice, Oct 2009
7.19 EUROmC XXIV – Izmir, Jun 2010
7.20 EUROmC XXV – Coimbra, Apr 2010
7.21 EUROmC XXVI – Poznan, Sep 2011
7.22 EUROmC XXVII – Nottingham, Sep 2012
7.23 EUROmC XXVIII – Herceg Novi, Oct 2012
7.24 EUROmC XXIX – Graz, Oct 2013
7.25 EUROmC XXX – Aveiro, Feb 2014
7.26 EUROmC XXXI – Coimbra, Apr 2015
7.27 EUROmC XXXII – Paris, 2014
7.28 EUROmC XXXIII – Paderborn, 2016

8 EURO Summer and Winter Institutes (ESWI)

8.1 Manuals/Guidelines
8.2 ESI IX – Mannheim, Jul 1993
8.3 ESI X – Jouy-en-Josas, Jul, 1994
8.4 ESI XI – Salford, Apr 1995
8.5 ESI XII – Tenerife, Jun 1995
8.6 EWI XIII – Semmering, Jan 1996
8.7 ESI XIV – Piraeus, Jun 1996
8.8 ESI XV – Aosta Valley, Sep 1997
8.9 ESI XVI – Warwick, Aug 1998
8.10 EWI XVII – Ilonantsi, Mar 1999
8.11  EWI XVIII – Lac Noir, Mar 2000
8.12  ESI XIX – Toulouse, Sep 2001
8.13  ESI XX – Grainau, Aug 2002
8.15  ESI XXII – Ankara, Jul 2004
8.16  ESI XXIII – Southampton, Jul/Aug 2005
8.17  ESI XXIV - Lutherstadt Wittenberg, Aug/Sep 2006
8.18  EWI XXV – Estoril, Jan/Feb 2007
8.19  ESI XXVI – Lleida, Jul/Aug 2009
8.20  ESI XXVII – Klagenfurt, Aug/Sep 2010
8.21  ESI XXVIII – Bremen, Jun 2012
8.22  ESI XXIX – Porto, Jul 2012
8.23  ESI XXX – Lleida, Jul/Aug 2014
8.24  ESI XXXI – Bard, Jun 2014
8.25  ESI XXXII – Szeged, Jun 2015
8.26  EWI XXXIII – Bressanone, 2017

9  Executive Committee

10 Proposals to sponsor other conferences

11 EURO Working Groups (EWG)
   11.1  Manuals/Guidelines
   11.2  Specific EWGs
   11.3  Periodic Review

12 Awards
   12.1  EURO Gold Medal (EGM)
   12.2  Prize for the Best Applied Paper
   12.3  Management Science Strategic Innovation Prize (MSSIP)
   12.4  EURO Doctoral Dissertation Award (EDDA)
   12.5  EURO Excellence in Practice Award (EEPA)
   12.6  EURO Distinguished Service Medal Award (EDSM)
   12.7  EURO Prize for the Best EJOR Papers (EABEP)

13 Publications
   13.1  European Journal of Operational research (EJOR)
   13.2  Bulletin
   13.3  EURO on the WWW
13.4 Other publications of EURO
13.5 The EURO Newsletter
13.6 Publication Strategy
13.7 EURO Journal on Transportation and Logistics (EJTL)
13.8 EURO Journal on Computational Optimization (EJCO)
13.9 EURO Journal on Decision Processes (EJDP)
13.10 EURO Advanced Tutorials in Operational Research

14 OR Education Initiative

15 New Member Societies
15.1 Hungary
15.2 Bulgaria
15.3 Norway
15.4 South Africa
15.5 Croatia
15.6 Russia
15.7 Baltic States
15.8 Yugoslavia
15.9 Byelorussia
15.10 Slovenia
15.11 Estonia
15.12 Norway
15.13 Tunisia

16 EURO Representatives

17 IFORS Vice-President [EURO]

18 Budgets (EURO Annual Budgets)
18.1 1993
18.2 1994
18.3 1995
18.4 1996
18.5 1997
18.6 1998
18.7 1999
18.8 2000
18.9 2001
18.10 2002
18.11 2003
18.12 2004
18.13 2005
18.14 2006
18.15 2007
18.16 2008
18.17 2009
18.18 2010
18.19 2011
18.20 2012
18.21 2013
18.22 2014
18.23 2015
18.24 2016

19  EURO Manual
   19.1 President
   19.2 President Elect/Immediate Past President
   19.3 Secretary
   19.4 VP1
   19.5 VP2
   19.6 Treasurer
   19.7 Officers Action Schedules
   19.8 VP3

20  Brochure

21  EURO/TIMS Relationship - EURO/INFORMS Relationship

22  IFORS
   22.1 Lisbon 1993
   22.2 Vancouver 1996
   22.3 Beijing 1999
   22.4 Edinburgh 2002
   22.5 Hawaii 2005
   22.6 Sandton 2008
   22.7 Melbourne 2011
22.8 Barcelona 2014
22.9 Quebec 2017

23 Council & EC Meetings

23.1 Council Meetings

23.1.1 Lisbon 1993
23.1.2 Glasgow 1994
23.1.3 Jerusalem 1995
23.1.4 Vancouver 1996
23.1.5 Barcelona 1997
23.1.6 Brussels 1998
23.1.7 Beijing 1999
23.1.8 Budapest 2000
23.1.9 Rotterdam 2001
23.1.10 Edinburgh 2002
23.1.11 Istanbul 2003
23.1.12 Rhodes 2004
23.1.13 Hawaii 2005
23.1.14 Reykjavik 2006
23.1.15 Prague 2007
23.1.16 Sandton 2008
23.1.17 Bonn 2009
23.1.18 Lisbon 2010
23.1.19 Melbourne 2011
23.1.20 Vilnius 2012
23.1.21 Rome 2013
23.1.22 Barcelona 2014
23.1.23 Glasgow 2015
23.1.24 Poznan 2016
23.1.25 Valencia 2018

23.2 EC Meetings

24 Presidents Report

24.1 Presidents Annual Report (old)
24.2 Presidents Reports (from May 2010)

25 Statutes
26 Elections
27 Africa Project
28 EURO Meeting with EURO Presidents
29 EURO Subscriptions
30 General Support
31 Conferences in Central and Eastern Europe
32 European Initiative
   32.1 European Society of OR
   32.2 NET-EURO-C
   32.3 European OR Conference of Practice
33 Collaboration with other bodies
34 EURO PhD Schools
   34.1 Madrid, Feb 2014
   34.2 Brescia, May/June 2015
   34.3 Lorient, April 2016
   34.4 Aachen, June/July 2016
Items for the Council and EC meetings are listed according to the following convention:

\[ x/y/z/k \]

where

\[ k = \]
EC1 (Executive Committee in January)
C/EC2 (Executive Committee in July before Council)
EC2 (Executive Committee in July after Council)
C (Council)

\[ z \] is a counter (one counter for EC1, another for EC2, C/EC2 and C)

\[ y \] refers to the year

\[ x \] is the EURO file list code as detailed above