

This Form has four (4) pages

ORPA'05

Operational Research Practice in Africa

Relax Hotel, Ouagadougou (Burkina Faso) – April 7-8, 2005

<http://www.euro-online.org/africanOR/orpa2005>

CONFERENCE REGISTRATION AND HOTEL BOOKING FORM

(please complete in BLACK ink – Veuillez utiliser un stylo NOIR)

Conference Registration fees cover

- conference pack (including proceedings, programme, badge, etc.)
- Lunches, coffees/teas,
- Welcome receptions and Conference banquet
- Administration
- meeting facility hire, etc.
- attendance at tutorials
- attendance at special sessions
- attendance at keynote talks
- attendance at plenary and ordinary talks
- attendance at study groups

for the two days.

Conference registrations are available on a first-come first-served basis. The organisers reserve the right to limit places if necessary. Registration is not valid until full payment has been received. See Important Notes at the end of the form.

Please write in BLOCK CAPITALS

TITLE :

NAME :

POSITION :

AFFILIATION :

POSTAL ADDRESS :

EMAIL ADDRESS :

TELEPHONE :

MOBILE :

FAX :

REGISTRATION STATUS (Please circle): Academic / Corporate

SPECIAL DIETARY REQUIREMENTS : Yes / No

(If Yes, please specify details.)

AUTHOR (Please circle) : Yes / No

(To ensure that a paper is included in the conference proceedings, at least one of its authors must fully register – including payment - by 15 feb 2005)

REQUESTING DISCOUNTED REGISTRATION (Please circle) : Yes / No

(A limited number of discounted registrations for Africa-based students, academics and corporate, have been applied for – subject to sponsors. The discounted fee is 50 000 cfa for corporate (77 Eur), 25 000 cfa for academics (39 Eur) and 5000 cfa for students (8 Eur). If you would like to request one of these, please provide a brief statement in support of your request, including details of any other funding options that may be available to you as well as which of academic, student and corporate applies to you. If you are a student, please also provide a copy of your student ID card. We will let you know as soon as possible if you have been granted free registration. WE DO NOT REFUND DISCOUNTED FEES. YOU MAY NOT RECEIVE ALL REGISTRATION MATERIALS.)

PARTICIPATION IN STUDY GROUPS (optional): yes / No

(Study groups are intended for decision makers who want to find out more what Operational Research can do specifically for their business. We aim to group together people working in similar industries. If you would like to participate in a study group please specify below what industry and what business function you are most interested in. For example textile industry and marketing function)

IF YES PLEASE SPECIFY:

INDUSTRY (e.g. textile, automotive, telecom, etc.):

BUSINESS FUNCTION (e.g. marketing, human resource management, production management, etc):

ADDITIONAL INFORMATION :

(If there is any additional information that you would like to make us aware of, please include the details here.)

REGISTRATION COST (A) : (Please circle in table below)

ALL FEES IN UK STERLING (GBP) – figures in CFA and Eur currencies are given for approximation purposes only

	University	Corporate
Early Rate (by 15 Feb 2005)	350 (335000 cfa / 510 Eur)	515 (490000 cfa / 748Eur)
Standard Rate (15 Feb – 07 Mar)	400 (378000 cfa / 580 Eur)	565 (538000 cfa / 820Eur)
Late Rate (08 Mar – 28 Mar)	460 (439000 cfa / 670Eur)	625 (597000 cfa / 910Eur)
On-site	620 (590000 cfa / 900Eur)	785(750000 cfa / 1140Eur)

- Additional copies of the proceedings are available at 39 GBP (38000cfa / 57Eur) - these can be prepaid or bought onsite.

- Additional welcome reception tickets and conference banquet tickets for accompanying persons may be purchased for 35 GBP (34000cfa / 51Eur) each- these can be prepaid or bought onsite.

NUMBER OF ADDITIONAL PROCEEDINGS (B):

TOTAL (B)

NUMBER OF ADDITIONAL WELCOME RECEPTION TICKETS (C - 6 April 2005 evening):

TOTAL (C)

NUMBER OF ADDITIONAL CONFERENCE BANQUET TICKETS (D- 8 April 2005 evening):

TOTAL (D)

TOTAL CONFERENCE REGISTRATION (A + B + C + D) = £.....

PARTICIPATION IN MEETING FOR THE CREATION OF THE BURKINA FASO OR SOCIETY: (Optional): Yes / No
 (Under the auspices of ROCARO, The West And Central African Network of Operational Research, a meeting will be held at ORPA 2005 for the creation of the Burkina Faso Operational Research Society. Please circle Yes If you would like to attend that meeting)

HOTEL RESERVATION (optional):

The conference will take place at Relax Hotel (www.groupe-soyaf.com - click on relax Hotel Ouaga on your left) which is situated right in the city centre of Ouagadougou. For the convenience of conference delegates, we have reserved rooms in Relax Hotel as well as two other centrally-located hotels (Central Hotel and Ran Hotel) which are all within 5 minutes walk of each other. Bookings for all three hotels will be centrally managed by Relax Hotel – Any queries about Relax Hotel please visit the above web site or email Mr Issa Boubacar CISSE, Manager, at relax.hotel@fasonet.bf or telephone +226 50 31 32 31 or +226 50 31 32 33, Fax +226 50 30 89 08).

To ensure price uniformity across all three hotels, we have negotiated the following special prices for conference delegates.

Please circle appropriate choice - figures in CFA and Eur currencies are given for approximation purposes only

Room type	With breakfast	Without breakfast
Single	£45.00 (38000 cfa / 60 Eur)	£41.00 (35000 cfa / 54Eur)
Double	£50.00 (41000 cfa / 64Eur)	£45.00 (38000 cfa / 60Eur)
Suite (bedroom + living room)	£65.00 (55000 cfa / 85 Eur)	£61.00 (53000 cfa / 82Eur)

All Relax Hotel rooms are en-suite (with shower or bathroom). Rooms subject to availability. Bookings taken on a first come first served basis. Price includes complimentary pick-up and drop-off shuttle (between airport and hotel). Please email flight details to Prof Blaise Some some@univ-ouaga.bf in due course. **Please do not wait for flight details before submitting this registration form as Late penalty registration fees will apply.** You can email your flight details at a later time!

CHECK IN DATE:

CHECK OUT DATE:

NUMBER OF NIGHTS REQUIRED:

ROOM RATE:

TOTAL HOTEL: £.....

SUMMARY PAYMENT DUE

Conference Registration	£
Additional Proceedings (Optional)	£
Additional Reception tickets (Optional)	£
Additional banquet tickets (Optional)	£
<i>Total conference registration</i>	£
Hotel Accommodation (Optional)	£
<i>Total Accommodation</i>	£
GRAND TOTAL (CONFERENCE REGISTRATION + ACCOMMODATION)	£

METHOD OF PAYMENT (Please circle.) : Credit Card / Bank Transfer / Cheque

PAYMENT INFORMATION : Payment can be made in one of three ways (Please choose a, b or c).

a) PAYMENT BY CREDIT OR DEBIT

- Please note that there is an additional 4% charge on credit / debit card transactions.

- We do not take American Express

CARD TYPE (please circle) : Visa / MasterCard / Switch / Solo / Electron / Delta

CARD NUMBER :

EXPIRY DATE :

NAME ON CARD :

LAST 3 DIGITS (ON BACK OF CARD – if applicable):

SIGNATURE :

b) PAYMENT BY BANK TRANSFERS should be made to the following account:

Bank Name : NatWest
Bank Address : University Park, Nottingham NG7 2AG, UK
Branch Sort Code : 60-15-49

Bank Account Name : OR PRACTICE IN AFRICA
Bank Account Number : 71621792
Swift Code : NWBKGB2L06H
BIC Code : NWBK GB 2L
IBAN Number : GB07 NWBK 6015 4971 6217 92

c) PAYMENT BY CHEQUE

CHEQUES should be drawn in UK Sterling (GBP) and made payable to OR PRACTICE IN AFRICA

Please post cheques to
ORPA 2005 c/o Eman Elnokaly, ASAP Research Group,
School of Computer Science & IT, Jubilee Campus,
Wollaton Road, Nottingham NG8 1BB,
United Kingdom.

Please fax registration form to +44 1158467591 or if in the UK 0115 846 7591 - no cover letter needed

Or Post it to:
ORPA 2005
c/o Eman Elnokaly, ASAP Research Group,
School of Computer Science & IT, Jubilee Campus,
Wollaton Road, Nottingham NG8 1BB,
United Kingdom.

An email confirmation will be sent once the information has been processed and we have received your payment. Your registration is not complete until you have received this confirmation.

Important Notes

- 1-Registration will close on 28 March 2005. After that date, registration will only be possible on site during 7 and 8 April 2005 by cash only or bank transfer.
- 2- One registration form per person.
- 3- Cancellation Policy: Written cancellation notices will be accepted if received before 28 Feb 2005 and fees will be refunded less a £100.00 administration fee. Cancellations received after this date cannot be accepted but transfer of registration to another person will be accepted. Cancellations must be notified in writing.